Instruction

Use of Proprietary Software Products

It is the intent of the CREC Council to adhere to the provisions of copyright law (Title 17, U.S. Code) and publishers' license agreements, including trade secret provisions, in the area of proprietary software products. (Proprietary products are those made or marketed by persons having exclusive manufacturing and sales rights, who may or may not be the copyright holders.) Therefore, persons may use or cause to be used on school system computing equipment only software that is included in one of the following categories:

A. Public domain (i.e., uncopyrighted) software.

B. Software covered by a licensing agreement with the software author, authors, vendor, or developer, whichever is applicable (a licensing agreement is a legal contract authorizing use of the software).

C. Software purchased by a school or school system, with a record of the purchase on file.

D. Software purchased by the user, with a record of purchase available for verification.

E. Software donated officially accepted by the Council.

F. Software being reviewed or demonstrated by the users in order to reach a decision about possible future purchase, license, or acceptance of a donation.

G. Software written or developed by an employee for use by the schools or to assist in training school district personnel.

H. Software developed by a non-employee under contract to the school system for use by the school system or to assist in training school district personnel.

In addition, none of the software in the categories listed above may be used or obtained in violation of copyright law or licensing agreements.

Licensing agreements or other forms of documentation covering software shall be kept on file at the location where the computer program is used.

Policy adopted: June 18, 2003   CAPITOL REGION EDUCATION COUNCIL
Hartford, Connecticut